



## **REQUEST FOR EXPRESSION OF INTEREST (EOI)**

**No: CCIHP\_Inclusion1\_1.0\_2022**

EOI Issuance Date: 4 May, 2022  
Submission Deadline: 15 May 2022, by 5.00 PM Hanoi local time  
Extension: 20 May 2022, by 5.00 PM Hanoi local time

Center for Creative Initiatives in Health and Population (CCIHP) is seeking Expression of Interest from international institutions/group of consultants to implement the mission for the Development of Training Curriculums in Intellectual and Developmental Disability (IDD) and Capacity Building for local institution(s) in IDD.

The mission will be divided into 2 phases, phase 1 is expected to start from June 2022 to end of December 2022 and phase 2 is expected to be implemented in the year 2023.

Interested applicants are required to submit a Concept note on how to achieve overall deliverables as listed in detail below, a working plan and budget estimate for 2 phases, a brief introduction on capacity and experience in the field of Developmental and Behavioral Pediatrics, Pediatrics Rehabilitation, Pediatrics Psychiatry, Allied Health, Clinical Education and relevant fields .

The total amount of budget for phase 1 is not exceeding US \$120,000 (including related tax & fee if any). The budget for phase 2 will be decided later, based on a full technical proposal, detailed proposed budget, budget fund available and the results achieved from phase 1.

For more information and questions, please contact Ms. Doan, Procurement and Contract Officer at the address: [dtdoan@ccihp.org](mailto:dtdoan@ccihp.org).

## BACKGROUND INFORMATION

The Center for Creative Initiatives in Health and Population

Intellectual and Developmental Disability in Vietnam

The Project on IDD

## DELIVERABLES

1. Training packages will have been developed:
2. Capacity building will have been provided to local institutions
3. The first two training courses will be piloted

## REQUIREMENTS

## SUBMISSION INFORMATION

## EOI EVALUATION

## **BACKGROUND INFORMATION**

### **The Center for Creative Initiatives in Health and Population**

The Center for Creative Initiatives in Health and Population (CCIHP) is a non-profit organization registered under Vietnam Union of Sciences and Technologies Associations (VUSTA). CCIHP has more than 20 years of experiences in the field of public health, mostly in research and creative intervention models in the fields of health management, primary health care, sexual and reproductive health and rights, and gender based violence prevention. Since 2016, with support from the United States Agency for International Development (USAID) and other partners, CCIHP has been implementing various projects supporting the early identification and intervention for children with developmental disability, building capacity for healthcare professionals and strengthening the rehabilitation systems. In the long run, CCIHP endeavors to create positive and sustainable changes in the quality of life of children and youth with intellectual and developmental disability and their families.

Since 2020, USAID funded Inclusion 1 project aims to improve the quality of life of persons with disability in 3 provinces of central region of Vietnam – Quang Tri, Thua Thien Hue, Quang Nam. The specific objectives include:

1. Health and Rehabilitation services are expanded; health status and quality of life of persons with disabilities are improved.

This objective will be achieved through strengthening the rehabilitation service system, particularly in: 1) service delivery; 2) assistive products and assistive technologies development; 3) Capacity enhancement for rehabilitation practitioners;

2. Social services expanded; social inclusion and direct support to persons with disabilities enhanced.

This objective is achieved through strengthening local capacity in providing specific services for persons with disabilities including 1) provision of home-based care for persons with disabilities; 2) provision of psychological health for persons with disabilities and their families; 3) developing a peer support network for persons with disabilities to facilitate social inclusion;

3. Disability policies improved; public attitude is improved; barriers are reduced to ensure social integration of persons with disabilities.

**One of the components of Inclusion 1 project is to focus on the development and delivery of services to children with intellectual and/or developmental disabilities (IDD) and capacity building for professionals.**

### **Intellectual and Developmental Disability in Vietnam**

In recent years, improving the quality of life for children (aged 0-16) with IDD has increasingly gained recognition among the key issues in the Vietnamese disability policy arena. IDD is an umbrella term referring to a group of conditions that originate during the early developmental period, usually lasting throughout a person's lifetime and impacting day-to-day functioning and activities. Access to a range of services and support, including specialized, interdisciplinary and generic services, is required to support children and youth with IDD to develop to their full

potential and participate equally and meaningfully in the community. While Vietnam has developed a fruitful framework in tandem with international accords and conventions, stating the equal rights to education, health, employment and social participation for persons with disabilities, children and youth with IDD continue to be among the most disadvantaged and vulnerable groups. The limited extant research evidence from Vietnam suggested that there are large gaps in the provision of general health care, rehabilitation, education, and social services and support for children with IDD and their families. The situation is exacerbated for children and families living in rural and remote areas and with lower socio-economics backgrounds due to limited access to services, under-developed infrastructure, low public awareness about disability, and restricted financial and human resources. These accumulated early disadvantages are likely to manifest more profoundly as the child grows up and further adversely limit their developmental outcomes and quality of life.

### **The component on improving services for children with IDD**

From 2018-2021, with support from the USAID, CCIHP implemented the *I-Thrive project* in two central provinces in Vietnam - Thua Thien Hue (TTH) and Quang Nam (QN), to develop accessible, good quality and sustainable interdisciplinary rehabilitation services to support persons living with disability (PWD), especially children living with intellectual and developmental disability. The project contributed to **capacity building of rehabilitation workforce** at two provinces, providing training for 56 technicians through 12-month courses in Occupational Therapy, Speech Language Therapy and Physiotherapy (PT), and supporting rehabilitation equipment for training and treatment, including the development of ADL labs, children's physical activity room and therapeutic playground in accordance with standards. An interdisciplinary rehabilitation model was piloted at the provincial hospitals, laying the foundation for the strengthening of comprehensive and interdisciplinary rehabilitation services in Vietnam for children with IDD. Parent mediated intervention programs have been adapted and implemented in three provinces for more than 400 families with children with IDD.

With Inclusion 1 project, CCIHP continues our existing efforts in the field of IDD at TTH, QN and Quang Tri (QT), and is expected to reach **three main objectives**:

- (a) to develop services for children with IDD through clinical-based services and parent-mediated interventions
- (b) to develop professional human resources in the area of IDDs, and
- (c) to pilot the model of public-private partnerships to deliver services for children with IDDs.

**To implement the Objective 2 regarding professional human resources, CCIHP seeks to collaborate with leading international educational institutions and/or consultants with established expertise in the field of IDD to develop training courses for healthcare providers and capacity building for local host institution(s) from the three project sites. Information about the mission will be presented in detail in the following section.**

## GENERAL INFORMATION

Target learners of the training courses are healthcare professionals at district-level and above. Two groups of professionals are identified: pediatricians (developmental and behavioral), rehabilitation doctors and child psychiatrists (Group 1); and rehabilitation technicians, nurses and allied health professionals (Group 2). The training aims to provide each group of target professionals with the necessary knowledge and clinical skills to identify, assess and manage common intellectual and developmental disability (for group 1) and provide multi-disciplinary rehabilitation interventions (for group 2). By the end of the mission, it is expected that two 6-month curriculums will be developed and two pilot trainings delivered for one cohort in each group. In addition, a core team of lecturers at a local institution will receive capacity building to be able to co-deliver the training programs alongside the international team.

### Duration:

The mission is expected to start from mid-2022 to December, 2023, and divided into two phases: Phase 1 from mid - end of 2022 and Phase 2 from January - December 2023.

### Location:

- Online
- Travel to Vietnam (occasionally)

## DELIVERABLES

### 1. Training packages will have been developed:

At the end of the mission, two training curriculums developed based on the tentative structure below. For Phase 1, both curriculums for Training course 1 and 2 will have been completed.

<b>Training Course 1: Assessment, Diagnosis and Management</b> Potential trainees: Pediatricians, Psychiatrists, Doctor of rehabilitation		
<b>Module A: Assessment and Diagnosis</b>	<b>Module B: Management:</b> Key principles to provide services for children with IDD, Monitoring treatment progress	<b>Module C: Intervention</b>
<b>Training course 2: Intervention and Management</b> Potential trainees: OT, PT, ST, Psychologists, Nurses.		

### 2. Training materials will have been developed and adapted into Vietnamese<sup>1</sup>

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<sup>1</sup> Cost for adaptation into Vietnamese (including translations of slides, video subtitles, etc.,) will be covered by the project and not part of the proposed budget

Training materials include but not limited to:

- Pre-recorded lectures
- Case studies
- Materials for further reading

In Phase 1, at least training materials for Training course 1 will have been developed.

### **3. The first two training courses will be piloted**

About 30 service providers (mainly health providers) will be recruited for the first two courses. The consultant team will co-deliver the training courses through hybrid format as described below:

- Theory component:
  - Trainees study pre-recorded videos prepared by the consultant team and other reading materials.
  - Lecturers from the local institution will facilitate group discussion based on the recorded lectures/reading materials and answer questions.
  - A bi-weekly review session will be jointly facilitated by the consultant team and local lecturers.
- The clinical observation and practicum component:
  - Trainees will practice at a hospital as arranged by the host institution.
  - The local core team will provide clinical teaching and supervision
  - A bi-weekly case review session will be jointly facilitated by the consultant team and local lecturers.

An evaluation might be carried out together with piloting to revise the training.

By the end of Phase 1, 15 health providers for Training course 1 will have received first module of their training.

### **4. Capacity building will have been provided to local institutions**

A core team of up to 6 lecturers from the relevant departments of a local institution will be established to work with the international team in the development and delivery of the training course. Suggested capacity building activities for the core team in IDD as well as in teaching and clinical supervision might include but not limited to:

- Short training courses
- Clinical observation during study trips<sup>2</sup>.
- Pre-recorded lectures
- Reading materials
- Bi-weekly or monthly seminars or case discussion during the two first pilot courses

By the end of Phase 1, the core team will have received capacity building to be able to co-deliver Training course 1.

### **REQUIREMENTS:**

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<sup>2</sup> Costs for the study trips for the core team (including travel and accommodation and other related expenses) will be covered by the project and not part of the proposed budget

- The team's lead/key members should have in-depth expertise and extensive experiences (at least 10 years) in *Developmental and Behavioral Pediatrics, Pediatrics Rehabilitation, Pediatrics Psychiatry, Allied Health, Clinical Education and relevant fields* to develop and deliver the training programs.
- Experiences in workforce development and capacity building for healthcare professionals from low-resourced countries is preferable.
- Experiences in developing and delivering content via online and hybrid format is preferable.
- Willingness to work with the local team (including CCIHP, host institution(s) and trainees) across time zones (local time is GMT +7).

## SUBMISSION INFORMATION

<b>EOI</b>	<p>The EOI documents shall comprise the following:</p> <ul style="list-style-type: none"> <li>- A letter of Expression of Interest</li> <li>- A concept note (1-2 pages) on the methodology to achieve proposed deliverables; a tentative work plan, and proposed general budgets for both 2 phases (<a href="#">budget template attached</a>)</li> <li>- Updated CVs of key consultant team members</li> <li>- A brief introduction on the capacity and experience in developing curriculum/training programs in Developmental and Behavioral Pediatrics, Pediatrics Rehabilitation, Pediatrics Psychiatry, Allied Health, Clinical Education and relevant fields</li> </ul>
<b>Submission</b>	<p>EOI shall be sent by email to: <a href="mailto:dtdoan@ccihp.org">dtdoan@ccihp.org</a> before <b>5.00 PM on May 20, 2022</b> (Hanoi time)</p> <p>Subject: EOI for IDD Training Courses</p>

## EOI EVALUATION

EOI submitted will be assessed based on the:

- Concept note
- Expertise and experiences of the institute/ and key personnel to carry out the missions;
- The proposed budget clearly reflects all planned activities.

Only shortlisted candidates will be contacted, and CCIHP will negotiate and co-design with selected applicant(s) for full technical and finance proposals, timeline and deliverables .